

RVMTA BYLAWS

Approved by Membership 9/9/2016

ARTICLE I - NAME and LOGO

The name of this organization shall be the Roanoke Valley Music Teachers Association. This organization is affiliated with the Virginia Music Teachers Association and the Music Teachers National Association. It shall be referred to hereafter as RVMTA. The Association shall have a logo of such design as the Executive Board determines.

ARTICLE II - OBJECT and POLICY

Section 1. The object of the RVMTA shall be to promote professional fraternity among music teachers, to stimulate professional growth, and to support the objectives of the Music Teachers National Association and the Virginia Music Teachers Association.

Section 2. No part of the net earnings of this organization shall inure to the benefit of, or be distributable to, its members, trustees, officers, or other private persons.

Section 3. Upon the dissolution of the organization, the Executive Board shall, after paying or making provision for the payment of all the liabilities of the organization, dispose of all assets of the corporation exclusively for the purpose of the organization in such manner, or to such organization or organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law, as the Board shall determine).

ARTICLE III - MEMBERSHIP

Membership classifications are Active, Collegiate, Supporting, Benefactor, and Retired.

Section 1. Active Membership shall be open to all individuals professionally engaged in teaching music in any of its various branches. Active Members may participate in all RVMTA activities and programs, vote, hold office, and receive the official publications. Students of Active Members are welcome to attend RVMTA workshops free of charge.

Section 2. Collegiate Membership shall be open to all college students currently involved in music study who are also members of MTNA and VMTA. Collegiate members shall be entitled to the same privileges as Active members, but shall not have the right to vote, hold office, or enter students in MTNA, VMTA, or RVMTA events. The collegiate membership year runs from October 1 through September 30.

Section 3. Supporting Membership shall be open to those businesses that support the RVMTA with an annual gift of \$40.00 paid by August 1 of each year. Supporting members shall receive the RVMTA Newsletter but shall not have the right to vote or hold office. Teachers in commercial studios must join the RVMTA, VMTA, and MTNA as individuals if they wish to enjoy the privileges of active membership.

Section 4. Benefactor Membership in the RVMTA shall be open to all individuals not professionally engaged in any field of musical activity but who support the association by an annual gift of \$25.00. Benefactors will be entitled to receive the RVMTA newsletter and to attend programs but shall not have the right to vote or hold office.

Section 5. Retired Membership in the RVMTA shall be open to any teacher who was once an active member and who supports the local chapter with an annual gift of \$25.00. Retired teachers are entitled to receive the RVMTA newsletter but they shall not have the right to vote, hold office or enter students in any event sponsored by the Association.

Section 6. Members are strongly encouraged to adopt the MTNA Code of Ethics as their personal model of professional conduct.

Section 7. Membership in the Association may be terminated by the member or revoked as prescribed in the MTNA Bylaws.

Section 8. No person who has been convicted of a criminal sexual offense shall be a member of RVMTA.

ARTICLE IV - DUES

Section 1. Dues shall be as listed on the MTNA website (mtna.org) and are payable to the MTNA National Office.

Section 2. Annual dues for Active/Individual membership are listed on the MTNA website (mtna.org). The DEADLINE for payment is JULY 1, and members who are delinquent will be deleted from the roster until dues are paid. National dues are prorated for new members who join after January 1.

Section 3. Dues discounts are available for senior members (70 on or before July 1 and having active membership for the last five consecutive years). See the MTNA website for details. Dues discounts are also available for Collegiate members, and are listed on the MTNA website.

Section 4. Dues for other types of membership in RVMTA are listed in Article III, above.

ARTICLE V - OFFICERS

Section 1. The elected officers of the chapter shall be the President, Vice-President for Programs, Vice-President for Membership, Recording Secretary, Corresponding Secretary, Treasurer, Historian, and Immediate Past President.

Section 2. The appointed officers shall be the Parliamentarian and Chaplain.

ARTICLE VI - COMMITTEES

Section 1. No chairman shall incur any expenses over the budgeted amount unless authorized in advance by the Administrative Committee.

Section 2. A Finance Committee consisting of the Treasurer, the President, the Vice-President for Programs, the Immediate Past President, and the Immediate Past Treasurer shall plan a budget to be presented at the September meeting. An auditor shall be named to audit the books before the September meeting each year.

ARTICLE VII - ELECTIONS

Section 1. A Nominating Committee consisting of three (3) members shall be elected at the February meeting in an even-numbered year. This committee shall nominate one candidate for each office to be filled and shall report at the March meeting, at which time elections will be held. Additional nominations from the floor are in order at this time. No candidate shall be nominated without his or her consent to serve.

Section 2. Newly elected officers shall assume office for a two-year term. They assume their duties immediately after installation at the Annual Meeting and shall perform duties as outlined in the Standing Rules and Job Descriptions (a separate document found on the RVMTA website.)

ARTICLE VIII - ADMINISTRATIVE BOARDS

Section 1. The Administrative Committee shall consist of the elected officers, the Immediate Past President, and the Parliamentarian. It shall have general supervision of the affairs of the chapter between its meetings. None of its acts shall conflict with action taken by this chapter.

Section 2. The Executive Board shall be composed of the Administrative Committee and the chairmen of all standing committees. It shall be responsible for planning the events for each year, with the dates and places, and reporting same to the chapter. Job Descriptions for all members of the Executive Board are posted on the RVMTA website.

Section 3. Meetings of both the Executive Board and the Administrative Committee shall be called upon at the discretion of the President or upon written request of four members. Four members shall constitute a quorum.

ARTICLE IX - MEETINGS

Section 1. No fewer than five meetings of the chapter shall be held annually. Meetings shall be held at such time and place as decided by the Administrative Committee.

Section 2. The Annual Meeting in May shall be for the purpose of installing officers and receiving annual reports. All officers and committee chairmen shall submit two copies of their written report.

Section 3. A special meeting of the chapter may be called by the President or upon written request of four (4) members. In lieu of calling a special meeting, an e-mail vote of the entire chapter membership, Executive Board, or Administrative Committee may be taken by the President, in accordance with Section 4, below.

Section 4. Any action that may be authorized or taken at a meeting of the Association, Executive Board, or a Committee of the Association, as the case may be, may be authorized or taken without a meeting by the affirmative vote or approval of the majority of the Chapter members, Executive Board members, or all of the Committee members, as the case may be, who would be entitled to notice of the meeting for that purpose. Any such writing shall be filed with and entered upon the Minutes of the Chapter, the Executive Board, or the Committee, as the case may be. Any transmission by authorized communication equipment that contains an affirmative vote or approval of a voting member is deemed to be a signed writing for purposes of this section. The date on which the transmission by authorized communication equipment is sent is the date upon which the writing is signed.

Section 5. Ten (10) active members of the chapter shall constitute a quorum for the transaction of business.

ARTICLE X - PUBLICATIONS

Section 1. RVMTA shall maintain a website and Facebook page on the Internet.

Section 2. RVMTA may provide a printed Yearbook for members, as deemed desirable by the membership.

Section 3. RVMTA shall publish an e-newsletter for the members at least 4 times a year.

Section 4. The RVMTA Bylaws shall be available to the membership on the RVMTA website.

Section 5. All necessary forms for RVMTA-sponsored events shall be posted on the RVMTA website, and updated as needed.

Section 6. Job Descriptions for all members of the Executive Board shall be posted on the RVMTA website, and updated as needed.

ARTICLE XI - PARLIAMENTARY AUTHORITY

Section 1. The latest edition of Robert's Rules of Order shall be the authority to govern the Chapter on all questions of parliamentary law not covered by these Bylaws.

Section 2. The MTNA Antitrust Compliance Guide will be distributed at every RVMTA meeting. The Parliamentarian and President will be responsible for compliance to the Guide during the meetings.

ARTICLE XII - AMENDMENTS

The Bylaws may be amended at any business meeting of the chapter by a majority vote of the active members present and voting, the proposed amendment(s) having been submitted to the members in advance.

RVMTA STANDING RULES

1. The Administrative Committee shall extend courtesy to members and families of members in case of illness or death.
2. RVMTA may present students of members in recital during the year. A recital may be scheduled when there are scholarship and award winners.
3. The **Vice-President for Programs** serves as Workshop Chairman.
4. A prospective member may attend one workshop free of charge. After that a \$20.00 fee must be paid for each workshop the non-member attends.
5. Any VMTA member may attend an RVMTA workshop without charge.
6. There is no workshop fee for students of active RVMTA members.
7. The September meeting shall be open to prospective members. It is customarily followed by a luncheon.
8. The program of the May meeting shall be open to guests.
9. Members should notify the President of any change of address and/or phone numbers, including e-mail changes.
10. If desired by the membership, food for social times before meetings shall be provided by chapter members.
11. A meeting will not be held if the Roanoke City schools are closed due to inclement weather. If it is possible to reschedule the meeting, members will be notified by e-mail or telephone.